

## BYLAWS

### MEMBERSHIP

#### 2.001

Discussions at IVI-IPO meetings shall be limited to members able to vote at that meeting. The chairperson however, may recognize other persons at his or her discretion. (1/31/79)

#### 2.002

Wherever a specific majority is set forth in the IVI-IPO Constitution or Bylaws, abstentions shall not be counted except for purposes of establishing a quorum. (3/7/79)

#### 2.003

Voting for family membership at all IVI-IPO meetings shall be limited to two members residing in the same household. (3/7/79)

#### 2.004

All charges of discrimination under Article Two, Section 3 shall be brought directly to the Board of Directors. (1/31/79)

#### 2.005

IVI-IPO's membership list is the property of the organization. The list shall be made available to board members, chapter officers or committee volunteers to contact members for the following reasons:

- a) to renew their dues
- b) to attend IVI-IPO functions
- c) to participate in a telephone tree or other lobbying effort for IVI-IPO endorsed legislation or which is in line with previously endorsed IVI-IPO positions or, on a chapter basis, pursuant to a majority vote of that chapter's board
- d) To raise funds for IVI-IPO
- e) Any other purpose approved by a majority vote of the State Board of Directors

### BOARD OF DIRECTORS

#### 3.001

There shall be ten standing committees that shall report directly to the Board of Directors:

##### A: Political Action Committee

Shall organize endorsement sessions; develop candidate questionnaires and endorsement procedures. Chapter Political Action Chairs shall chair endorsement sessions affecting their chapters and the Political Action Chair shall chair endorsement sessions affecting areas larger than the local chapter. The Political Action Chair shall represent IVI-IPO to endorsed campaigns.

##### B: Legislation Action Committee

Shall research and review county, state, and federal issues and legislation, and make recommendations for Board or membership action. The Legislative Action Chair shall represent IVI-IPO to community organizations supporting legislation and issues.

C: Community Action/Municipal Affairs

Shall research and review city issues, programs and legislation and make recommendations for Board or membership action. The Community Action/Municipal Affairs Chair shall represent IVI-IPO to community organizations supporting endorsed legislation and issues.

D: Finance Committee

Shall coordinate IVI-IPO's fundraising activities.

E: Public Relations Committee

Shall generate media interest in IVI-IPO

F: Membership Committee

Shall develop and coordinate membership recruitment and renewal projects, update and maintain accurate membership records and review membership and dues requirements and challenged membership applications for Board action.

G: Political Resources Committee

Shall develop and conduct political workshops, i.e. Citizen Search, campaign management, campaign fundraising, etc.

H: Newsletter Committee

Shall solicit and generate articles; edit and produce monthly newsletter.

I: National Affairs Committee

Each member of the Board of Directors shall be expected to serve on one of the standing committees. Each committee must have at least three members in addition to the committee chair. (10/31/79)

### 3.002

Any member of IVI-IPO may be a member of any IVI-IPO committee other than the Personnel Committee. Voting rights shall be set by each committee subject to the approval by the IVI-IPO board. (1/3/79)

### 3.003

All decisions of the Personnel Committee relating to discharges from employment are reviewable by the full Steering Committee and, ultimately, the Board of Directors, upon request of the person or persons affected. All decisions of the Personnel Committee relating to hiring of staff must be ratified by a majority vote of the Board of Directors. (1/3/79)

### 3.004

The State Chair and Steering Committee are mandated to issue to the general membership, at least once a month, excluding July and August, notice of important policy decisions taken by the State Board of Directors, statements issued to the media and information about recent scheduled activities.

### 3.005

The state chair may take emergency action where no policy position exists provided a telephone poll be conducted of the Board of Directors, with no less than 75% of Board Members being contacted, and no less than 50%+1 of the total Board membership ratifying the Chairperson's action. A tally sheet of all Board votes on the telephone poll must be made available to all Board Members. (1/3/79) (See also B)

#### 3.007

Special Meetings of the Board of Directors may be called by a majority of the members of the Board or upon majority vote of the Steering Committee. (1/3/79)

#### 3.008

Any vacancy in any general office shall be filled by the Board of Directors. (1/31/79)

### ENDORSEMENTS

#### 9.001

Endorsement sessions for primary elections will be held any time after the final day for submitting nominating petitions.

Endorsement session for general elections shall be held between July 1 and September 30. The Board may vote to hold an endorsement session prior to July 1 for any office in which the nominee was endorsed in the primary by unanimous vote.

Endorsement sessions for general municipal and aldermanic run-off elections shall be held between 8-14 days after the primary election.

#### 9.002

Where a local electoral area is within the borders of an organized local chapter, the chapter chairperson shall convene all endorsement meetings or designate a person to chair, unless the local chapter has elected an officer charged with that responsibility.

Where a local electoral area overlaps the boundaries of more than one organized chapter, the chairperson of each chapter shall jointly convene the endorsement meeting and shall designate a person to chair such a meeting. Where an electoral area is located outside the boundaries of the organized chapter, the chairperson of the PAC shall convene the endorsement meeting and chair said meeting or designate a person to chair. The chairperson of the PAC shall have general supervisory responsibility for all endorsement sessions within the boundaries of their chapter or chapters. (78 con) (See also Z & D)

#### 9.004

All known candidates for a given office shall be invited to the endorsement session for their office. Each candidate who accepts the invitation shall separately and consecutively be interviewed at the same meeting, unless the Steering Committee specifically decides that because of difficulties in scheduling the candidates the interviews can be scheduled for non-consecutive times; however, the Steering Committee may not so decide in the following two cases:

- a) County or State offices for which the membership has decided by the provisions of the constitution to hold a Membership Endorsement Session.

- b) Local elections for which the district membership has met the requirements for a Membership Endorsement. (5/0/79)

9.005

All members of IVI-IPO must be invited to endorsement sessions affecting areas in which they are voting members. (1/31/79)

9.006

All notices of endorsement sessions shall be mailed to the IVI-IPO membership at least seven (7) days before the session except in an emergency situation, in which case the Steering Committee is authorized to shorten the notice period. A person shall not vote if s/he fails to satisfy the requirements of Article Two of the IVI-IPO Constitution. (10/26/05)

9.011

The categories of endorsement action by IVI-IPO shall be: “endorsed” or “no endorsement.” IVI-IPO shall only endorse the number of candidates that will be elected. In races in which more than one candidate will be elected, endorsement motions must be for individual candidates. (8 Con revised 5/27/98) (5/24/06)

9.012

Every endorsement shall be attended by at least one (1) staff person or a member of the Steering Committee. That person will be specifically delegated by the Steering Committee to resolve any disputes with respect to membership eligibility. Any member in good standing may challenge the eligibility of another member, stating clearly to the Steering Committee Delegate the reason for the challenge. If the challenge is upheld by the delegate, the challenged member may be required to produce identification resolving the discrepancy. The delegate’s rulings may be overruled by a 2/3 vote of those present and voting. (3/7/79-revised 2/27/80)

9.013

At any IVI-IPO endorsement session, any member present for parts of each candidate’s presentation may vote. Proxies are not permitted except as provided by Bylaw 9.015. (3/7/79-revised 5/27/98)

9.014

Candidates for elective office, their families and staff, if they are members of IVI-IPO, shall be counted toward the quorum at endorsement sessions. (Con 78)

9.015

Candidates may not be present for discussion and voting. Candidates who meet all other requirements for voting may vote by leaving their written, signed proxies with the individual chairing the meeting. Each proxy shall direct the chair or any qualified voting member, to cast a vote for or against specified motions. (Con 78-revised 5/27/98) (10/26/05) (5/24/06)

9.016

Candidate's families and staff, if they are members of IVI-IPO, may participate in discussions and voting except families, staff and campaign officers of the Circuit Court candidates excluded from the session under the provisions of Article Ten of the IVI-IPO Constitution. Members so excluded from debate may cast proxy votes as provided for in Bylaw 9.015. (Con 78-revised 5/27/98)

9.017

All voting for candidate endorsements, other than judicial endorsements, shall be by show of hands. Upon the motion of any five members, a vote shall be by secret ballot. At an interviewing session for judicial candidates, a secret ballot will be ordered upon the request of one member. (Con 78)

9.018

Candidate evaluation sheets on each candidate shall be completed at all endorsement meetings. (3/7/79)

9.021

Where an electoral recommendation is referred to the Board, the Board must act either favorably or unfavorably at its next regularly scheduled meeting but cannot defer action. (3/7/79)

9.022

Where the Board refers back an endorsement recommendation of a state, county, or local assembly, the recommendation shall go back with an explanation for lack of acceptance by the Board. Those attending the endorsement meeting may take any action that an initial endorsement meeting could take and may make a "Membership Endorsement" if the required quorum and majority for such an endorsement is obtained. (3/7/79)

9.023

Whenever IVI-IPO shall have endorsed any person for an elective or appointive office at any level, no member of IVI-IPO may, as such, actively promote that candidacy of any opponent of such endorsed persons unless she/he, in good faith, makes clear at all appropriate times that she/he is not representing or speaking for or as a member of IVI-IPO. (1/3/79-revised 9/30/87 and 2/20/02)

9.024

When a board vote is necessary between an interview session and a public election, and there is no intervening Board meeting the Steering Committee shall be authorized to arrange for a Phone poll of the Board. The poll must have a minimum 3 day notice from the date of the mailing, with a summary of arguments of the session provided with the notice. The notice will announce a specific 48 hour calling period for the vote. After the first 24 hours the staff will begin to call alphabetically board members not responding until a number sufficient to take action is attained. (2/27/80)

9.025

No action on candidates may be taken by the Steering Committee unless specifically authorized by the Board in the case of specific candidates. (3/7/79) (10/26/05)

9.026

In the case of the death, withdrawal or removal from the ballot of any of the candidates for an office for which IVI-IPO has made an endorsement, a new endorsement decision can be made in the same way as originally unless the original endorsement consisted of an endorsement of two or more candidates.

Except in the case of death, withdrawal or removal from the ballot of one of the candidates, an endorsement decision can only be changed by the membership. A meeting to consider such a change may be called under extraordinary circumstances by either the Chair or the Political Action Chair of the political unit affected, or upon petition of at least 5% of the membership in political units smaller or as small as a congressional district. A change in the original endorsement may then be made at such a meeting if it receives a 2/3 favorable vote and if the other usual requirements for a Membership Endorsement are met; however, if there are fewer than 10 members in the affected district, the endorsement may be changed by a majority report of the interview committee and a 2/3 concurrence by the Board.

In the event that our endorsed candidates in the Presidential Primary withdraws:

- A) Should this occur more than 30 days prior to the primary election, the vacancy will be filled in the manner prescribed above.
- B) Should the withdrawal occur between 11 and 30 days prior to the primary election, the vacancy will be filled at a specially called meeting of the State Board of Directors.
- C) Should the withdrawal occur within 11 days of the primary election, the vacancy will be filled by a special phone poll of the State Board members. (11/28/79-revised 9/30/87 and 5/27/98)

9.027

No Candidate For office other than for President or Vice President of the United States shall be endorsed unless s/he completes the questionnaire for the current election cycle.

No Candidate for office other than for President or Vice President of the United States, or for a circuit court vacancy, or for circuit court retention, shall be endorsed unless s/he participates in an endorsement interview, either in person, by telephone, or by proxy.

The requirements of this bylaw shall be included in all notices to candidates inviting them to apply for endorsement.

(9/22/08)